

United States Department of the Interior

BUREAU OF LAND MANAGEMENT

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In Reply To:

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March 8, 2006

EMAIL TRANSMISSION - 3/9/06
Instruction Memorandum No. MT-2006-053
Expires: 9/30/07

To: State Management Team

From: State Director

Subject: Business Plans for Recreation Fee Sites

Program Area: Recreation - 1232

DD: 9/30/06

Purpose: The 2006 AWP directs states to ensure that each fee site has a current business plan in place. Visitor centers should have both a business and marketing plan in place. In addition, WO IM-2005-063, the Federal Lands Recreation Enhancement Act (FLREA) and FY06 1220 Program Directives also require completing business plans for each fee site.

Policy/Action: Field offices must complete a business plan by September 2006, which provides guidance for each fee site in their field office. A current business plan must not be over 5 years old. Current plans that do not have the section, "*Develop Customer/Public Feedback Mechanisms*," stating that BLM will post for public review all expenditures and collection of fees for the previous year(s) must be revised to include such language (Sec. 4, Public Participation, H.R. 4813). Similar fee sites within the same geographical area may be consolidated into one business plan where feasible. Please submit your plans to Chris Miller, (MT-924). Completed business plans will be approved by the State Director.

Timeframe: September 30, 2006

Budget Impact: None to minimal

Background: 2006 BLM AWP - 1220, WO IM 2005-063 and H.R. 4818 (FLREA)

Manual/Handbook Sections Affected: Land Use Planning Handbook (Appendix C), and H-2930-1 - Recreation Permit Administration Policy and Program Direction for Reviewing, Issuing, Administering, Evaluating, Monitoring, and Management.

Coordination: WO-250 and MT-924

Contact: If you have any questions, please contact Chris Miller, MT-924, at 406-896-5038.

Signed by: Howard A. Lemm, Acting

Authenticated by: Kathy Iszler, Staff Assistant (MT-924)

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